



ASSOCIATION “RONDINE CITTADELLA DELLA PACE”

APPLICATION FOR ADMISSION TO THE INTERNATIONAL HALL OF RESIDENCE

Rondine Cittadella della Pace has been running one of the most significant and authentic peace programs in this country for the last 10 years. In fact, since 1997 Rondine has housed the International Hall of Residence, made up of young students who have recently experienced or continue to experience situations of conflict in their home countries and who wish to participate in a project of peaceful co-existence, training and undergraduate or postgraduate study. *The aim of the International Hall of Residence is to facilitate the students' return to their home countries, on completion of their studies, in order for them to follow up on what they have learned at Rondine; that is, the genuine possibility for dialogue, reconciliation and peaceful co-existence.*

Introduction

The **Association “Rondine Cittadella della Pace”** (The Association) in Arezzo, Tuscany, is currently recruiting young people who are interested in participating in the Association's project, which includes:

- Participation in the Association's **Educational Project**: while the Association programmes specific initiatives in the field of **personal and intercultural education** throughout the year, the core of the educational project is the communal life organised within the International Hall of Residence. Here young students who come from the opposing sides of areas in conflict are united by the same spirit, by the shared aims of the Association and by the friendship that grows between them, over and beyond the obstacles that emerge over the course of their everyday lives.
- A 6 month course in Italian Language and Culture which takes place at the International Hall of Residence in Rondine Cittadella della Pace, preparatory to enrolment in the student's chosen undergraduate or postgraduate programme.
- Enrolment in a 3 year degree program or a 1 year postgraduate programme at the University of Arezzo, Florence, Perugia or Siena.
- Participation in all the cultural activities organised by the Association under the name of the European School of Peace Studies.
- On successful completion of the whole programme the student will receive the “Rondine d'Oro” and will return to his/her home country.

Rondine Cittadella della Pace, Casella Postale n° 46, 52100 Arezzo
Codice Fiscale 92006970518

Presidenza e Uffici: Via Mazzini n. 6/a Arezzo, Tel: +39.0575.299666 Fax: +39.0575.353565

Studentato Internazionale: Loc.tà Rondine n. 1 Arezzo, Tel e Fax: +39.0575.364460

Sito internet: www.rondine.org e-mail: asso.rondine@libero.it



Eligible Candidates

Recruitment is restricted to male and female students between the ages of 19 and 28 (depending on their chosen university programme). Candidates must be able to demonstrate excellent academic achievement in their school programmes.

Candidates must show a clear desire to overcome the negative consequences of conflict and hate; they must be open to dialogue and reconciliation, demonstrating this in their everyday relationships with the other residents living in the International Hall of Residence and in their capacity to inter-relate with the diverse cultures and religions represented.

Candidates must also be clearly determined in their intention to return to their home countries and develop their professional careers in the academic, institutional or commercial worlds, to take up leadership positions and further the cause of peace.

Recruitment

- The recruitment process for the International Hall of Residence involves the following stages, all of which must be successfully completed in order to be eligible for admission:
 - a) **Application forms are sent in by the deadline along with all relevant documents (see below);**
 - b) **A list of suitable candidates is compiled, selected from the applications received;**
 - c) **Each candidate is called to attend a selection day in his/her home country;**
 - d) **Candidates chosen for admission are invited to live for a trial period at the International Hall of Residence, Arezzo, Italy;**
 - e) **On successful completion of the trial period, the candidate is officially admitted to the International Hall of Residence.**
- To apply for admission it is necessary to fill in and send off the **application form** (Attachment 1) along with all relevant documentation, directly to the Association Rondine Cittadella della Pace. It is also possible to hand your application to one of the Association's local partners who will then send it on to the Association
- Once all applications have been assessed and a list of suitable candidates has been drawn up, all those on the list will be called to attend a selection day which will take place in the candidate's home country in the presence of the examining committee on a specified day, time and place. During the selection interview the candidate can also provide further documentation to support his/her application.

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- The home country selection day involves:
 - a) **Test and/or interview to assess motivational and behavioural qualities.**
 - b) **The detailed presentation of a project that the applicant would like to implement in his/her home country on completing his/her stay at the International Hall of Residence. The presentation must include a description of the aims of the project and the various phases necessary to its realisation. This project will already have been included with the candidate's application form.**
- On its return to Italy the Examining Committee will present its assessment of candidates to the Selection Committee who will confirm each candidate's eligibility for admission and will draw up a waiting list from which students will be chosen and invited to undergo the two month "trial period" (see attachment 2) at the International Hall of Residence (the waiting list remains valid for a period of two years)
- During the trial period the candidate will have the opportunity to assess whether the experience lives up to his/her expectations, while the Association will assess whether the candidate is indeed suitable for permanent admission. Assessment will also be carried out on the basis of periodic interviews with the Hall of Residence staff. The trial period is regulated by a specific protocol which will be signed by the candidate on his/her arrival.
- Official acceptance of the candidate's permanent admission to the Hall of Residence depends on the positive assessment of the Educational Team, which will be communicated at the end of the trial period. In the case of a negative assessment the candidate will be obliged to return to his/her home country immediately.
- Official acceptance leads to the full and permanent admission of the candidate to the International Hall of Residence and the signing of the Hall of Residence Regulations. The student can lose his/her right to stay in the Hall of Residence at any time if Regulations are not respected.

Costs

- All costs regarding the issuing of visas and university enrolment are the responsibility of the student, as is the preparation of all necessary documentation, which must be checked with the Italian Consulate in the country of residence. The Association can provide help and advice on request from the student.
- Travel costs to and from Italy are the responsibility of the student.

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- All costs regarding board and lodging, university fees and study material (text books etc) are covered by the Association (including the trial period).
- During the trial period medical costs are at the students' expense, excluding eventual emergencies.

DOCUMENTS TO INCLUDE WITH YOUR APPLICATION FORM

To participate in the selection process it is necessary to send the Application Form (Attachment 1), supported by the documents listed below, by the **31st December 2007**. The examining Committee reserves the right to consider potential candidates who apply after this date, however, preference will be given to those who apply within the closing date. Applications will be considered in order of the date of delivery.

1. Birth Certificate;
2. Copy of valid passport (valid for at least a year from the issue date of the visa);
3. 2 passport sized photos;
4. Photocopy of High School/Secondary School qualifications (A levels and GCSEs for British based schooling);
5. Photocopies of any other qualifications (BA, MA, training courses etc.);
6. Declaration of family income (document issued by your local authority or other competent organisation).
7. CV;
8. Any references you may wish to include in support of your application (teachers, university professors, organisations, associations who have a knowledge of you and your work/study);
9. An accompanying letter stating
 - a. why you want to be admitted to the International Hall of Residence,
 - b. your character traits, interests and ambitions;
10. A draft of the project that you intend to implement on return to your home country at the end of your stay at the International Hall of Residence. The following points must be included:
 - a. Objectives;
 - b. Detailed description;
 - c. Methodology (steps to the practical realisation of the project);

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Candidates who pass the selection process will be responsible for obtaining:

- ❑ **Italian Entrance Visa for Study, type D;**
- ❑ **Value declaration for your qualifications duly translated into Italian and legalised with the competent Italian authority (*);**
- ❑ **Certificate of Healthy and Robust Constitution and blood test: HIV, Hepatitis C, Tuberculosis.**
- ❑ **Any other documents specifically requested by the Association.**

All documentation must be sent by ordinary post or scanner by email, to:

Associazione Rondine Cittadella della Pace

Casella Postale 46 - 52100 Arezzo (Italia)

**E-mail: asso.rondine@libero.it
mauro.dandrea@rondine.org**

For Further Information:

- ❑ **Web site: www.rondine.org**
- ❑ **Tel. +39.0575.299666 Fax: +39.0575.353565**

(*)We advise you to contact the Italian authorities represented in your country regarding all necessary administrative procedures.

NOTE: The Association reserves the right to update the present application details, publicising any alterations on the web site www.rondine.org (only official source).

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APPLICATION FORM FOR ADMISSION

Name

Surname.....Male Female

Date of birth.....Place of birth.....

Nationality.....Ethnic background (where applicable).....

Address.....

Qualification Attained on the (date)

At (name of University or other institute)

Tel: home mobile email

Obligatory military service requirements absolved: yes no Married Single Children: yes no

Father's name and surname..... Profession.....

Date of birth..... Address

Mother's name and surname..... Profession.....

Date of birth..... Address

**I would like to be admitted to the International Hall of Residence
Association Rondine Cittadella della Pace**

Date _____ Signature _____

I have included the following documents:

(tick all documents included with the application form)

- Birth certificate;
- Copy of valid passport (valid for at least 1 year from the visa issuing date);
- 2 passport sized photos;
- Photocopy of High School/Secondary School qualifications (A levels and GCSEs for British based schooling);
- Photocopies of any other qualifications (BA, MA, training courses etc.);
- Declaration of family income (document issued by your local authority or other competent organisation).
- CV;
- References in support of my application (teachers, university professors, organisations, associations who have a knowledge of you and your work/study);
- Accompanying letter stating
 - why I want to be admitted to the International Hall of Residence,
 - my character traits, interests and ambitions;
- A draft of the project that I intend to implement on return to my home country at the end of my stay at the International Hall of Residence, including:
 - Objectives;
 - Detailed description;
 - Methodology (steps to the practical realisation of the project);

I declare to have read the entire application form and all its attachments.

REGULATIONS
INTERNATIONAL HALL OF RESIDENCE (EXTRACTS)

1. The International Hall of Residence is based in the small village of Rondine, overlooking the river Arno, 10 kilometres from the city of Arezzo. Its old rural houses have recently been restored. Each room sleeps two students, there is a common dining room and there are also several study areas as well as a computer room and a library.
2. The services offered by the International Hall of Residence are run by a team of staff made up of the director, a student tutor and an educational committee, all of whom are employees and volunteers of the Association Rondine Cittadella della Pace. Working collaboratively they contribute to the realisation of the values and activities promoted by the International Hall of Residence.
3. Students living in the International Hall of Residence are, for the entire period of their stay in Italy, under their own personal responsibility. They are, however, committed to respecting the regulations and accepting and acknowledging the guidance of the Director, his/her team and the other members of the Association's staff.
4. The student is committed to maintaining the high reputation of the Association at all times, protecting its ideals and promoting its image with partners, supporters and external contacts in general.
5. The student undertakes to actively participate in the life of the International Hall of Residence and accepts the educational principles of the project, helping to reach a high level of communal life, characterized by friendship, sincerity, trust, open – mindedness and the desire to improve.
6. The student is committed to reaching an excellent knowledge of the Italian language.
7. The student enrolled on a three year undergraduate programme must obtain an annual percentage of credits as stipulated by his/her study plan. The student enrolled on a postgraduate programme should attend all necessary classes and course tests and demonstrate excellent academic progress.
8. The student is committed to participating in the various initiatives run by the Association, as agreed on admission to the Hall of Residence. In particular, the students is asked to participate in and contribute to the activities of the European School of Peace Studies. The School focuses its activity on issues of conflict resolution and dialogue, bringing the students and their respective cultures into contact with school children, young people and university students as well as organising seminars and conferences with professionals from the fields of economics, literature, philosophy, politics, religion and law.
Rondine is also a place of celebration and narration. Aware that cultural interaction takes place on many levels, the Association regularly organises creative arts events in music,

theatre, dance, graphic, plastic and multimedia art, at which all students are encouraged to participate.

9. Daily life is organised with the aim of providing maximum personal autonomy (cleaning, laundry, ironing) while sharing common tasks (cleaning, cooking, maintaining of the communal spaces) and participating in social activities (sports, welcoming of people and groups, dinners etc.)
10. Students are committed to returning to their home countries on completion of the programme, investing their knowledge, skills and experience within their home communities.
11. The student can lose his/her right to a place in the Hall of Residence at any time as a result of his/her failure to fulfil the stipulated study requirements, lack of participation in the activities run by the Hall of Residence and the Association, or lack of adherence to the regulations.
12. Trips abroad or temporary return to your home country must be duly authorised by the Association.
13. Students cannot change their chosen course of studies or university. Permission to carry out paid working activity must be agreed with and authorised by the Association.
14. In the case of an undergraduate degree programme, students must pass at least 3 exams in the first year and at least 3 exams for each successive year, from among those included in the student's annual study plan. It is understood that any exams missed must be taken the following year.